**REQUEST FOR SUPPORT (FORM A)**

Highland Presbyterian Church

Community Service Committee

2380 Cloverdale Avenue

Winston-Salem, NC 27103

336-724-6303

www.highlandpres.org

Please return this form and the requested information to Highland Presbyterian Church by June 1, 2025 at the above address.

Name of organization: --begin here--

Address: --address here--

Telephone: --number here--

Director: --name of director--

Contact Person: --name of contact person--

Email Address: --email address of contact person

1. What services does your organization provide?

 --begin here--

2. How does your organization follow up with its clients?

--begin here--

3. How do you get input from the people you serve about their thoughts on what is most helpful to them?

--begin here--

4. Total amount requested for grant from Highland Presbyterian Church: $ --amount here--

5. How would funds received from Highland Presbyterian Church be used?

 --begin here--

6. Total donations received in your most recently completed fiscal year: $ --total amount here--

7. Percentage of donations received from the following sources in your most recently

completed fiscal year:

Churches --percentage-- Corporations --percentage--

Individuals --percentage-- Government --percentage--

Foundations --percentage-- Other --percentage--

United Way  --percentage--

8. What percentage of your donations go directly to client services and what percentage is used for administrative costs and fundraising?

--begin here--

9. Do members of Highland Presbyterian Church serve your organization? If so, in what capacities?

--begin here--

10. How could Highland members help (additionally)?

--begin here--

11. What percentage of your board members donate funds to your organization? --percentage here--

 Please list your current board members: --names here--

12. How many staff and board members are BIPOC? --begin here--

Please send us the additional information:

\* Mission Statement;

\* Literature your organization publishes to help Highland Presbyterian Church better understand the services you offer;

\* A copy of the most recent IRS Form 990;

\* A copy of your most recently completed audit.